



Detroit Land Bank Authority
RFQ – Part 2 of 2: Bid Specific Clauses

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1. GOODS OR SERVICES REQUIREMENTS

A. Scope of Work

The DLBA seeks bids from Landscaping Suppliers/Contractors interested in providing services for the Detroit Land Bank Authority. The following scope of service is requested under this RFQ. The types of services to be provided may include but are not limited to the following:

I. Mowing (Weekly/Bi-Weekly)

a. Includes edging, string-trimming, blowing and/or vacuuming

i. Mowing

1. Schedule of mowing is determined by the type of turf being serviced and adjusted to coincide with seasonal growth rates to maintain a consistent, healthy appearance. Scheduled cuts missed due to inclement weather will be made up as soon as possible.
2. Mower blades will be kept sharp at all times to prevent blade tearing.
3. Turf growth regulators may be used to assist in maintaining a consistent and healthy appearance of the turf.
4. Various mowing patterns will be employed to ensure the even distribution of clippings and to prevent ruts in the turf caused by mowers. Grass clippings will be left on the lawn to restore nutrients, unless excess clippings create an unsightly appearance.
5. Turf will be cut to a desirable height with no more than 1/3 of the leaf blade removed during each mowing to enhance health and vigor.

ii. Edging & Trimming

1. **Contractor** will neatly edge and trim around all plant beds, curbs, streets, trees, buildings, etc. to maintain shape and configuration.
2. Edging equipment will be equipped with manufacturer's guards to deflect hazardous debris.
3. All walks will be blown after edging to maintain a clean, well-groomed appearance.
4. All grass runners will be removed after edging to keep mulch areas free of weeds and encroaching grass.
5. "Hard edging" and clean up shall be performed in conjunction with turf mowing.



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- 6. “Soft edging” and clean-up of bed areas shall be performed in conjunction with turf mowing.
- 7. String trimming shall be performed as needed.
- 8. Areas mutually agreed to be inaccessible to mowing machinery will be maintained with string trimmers or chemical means, as environmental conditions permit.
- iii. Debris Removal
 - 1. Prior to mowing, each area will be patrolled for trash and other debris to reduce the risk of object propulsion and scattering, excluding areas concentrated with trash (e.g., dumpster zones, dock areas, and construction sites).
 - 2. Removal of all landscape debris generated on the property during landscape maintenance is the sole responsibility of **Contractor**, at no additional expense to the **Client**.
- II. Detailing/Maintenance
 - a. Shrub pruning, tree pruning, weeding, spring clean-up, fall clean-up and general cleanup of the entire property
- III. Beatification
 - a. Flower Beds Installation
 - i. Small plants, large plants, retaining wall, and mulch
- IV. Snow Removal
 - a. Includes 20 events, 3” or more
- V. Grading and leveling
 - a. Front and back yards
 - b. With/without the need for a bobcat
- VI. Sod Installation
 - a. Only Front Yards
- VII. Over-seeding

B. Request for Service Description Quotes

Please fill out the rates for the service descriptions below. To the degree possible, attach an individual fee to individual service types so that DLBA may elect to include/exclude certain services. To the degree necessary, attach an overall set (fixed) fee for the described bid.

This will act as the pricing Bid Template needed for the evaluation criteria.

DLBA SERVICE DESCRIPTION

Service Description – Include all Optional Services	Unit of Measure	Price
Initial Cut (edging and trimming)	Each	
Weekly Cut (edging and trimming)	Each	
Bi-Weekly Cut (edging and trimming)	Each	



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Spring and Fall Yard Clean-up (Front-Only)	Each	
Spring and Fall Yard Clean-up (Back-Only)	Each	
Flower Bed Installation (small/large plants, brick retaining wall 8” and 12” high, mulch)	Each	
Snow Removal (includes 20 events, 3” or more)	Per Property	
Grading and Leveling Yard without Bobcat	Each	
Grading and Leveling Yard with Bobcat	Each	
Sod Installation	Per Sq Ft	
Over-seeding (grading, seeding, hay coverage)	Per Sq Ft	

The DLBA may request in-person presentations of the Respondent’s Bid. In evaluating responses to this Request for Quote, the DLBA will take into consideration the costs that are being proposed by the Respondent. Respondents shall provide notice to take exception to any requirements of this Request for Quote. Such exceptions may reflect negatively on the evaluation of the Bid.

If applicable, Evidence of local Detroit-based Business License, Paid City of Detroit Income Taxes for Respondent to documents Detroit business location and Headquartered business concern as the prime contractor for the RFP, Section 3 business concern, Disadvantaged Business Concern etc. ***Note that if the bid is grant funded, local business preferences cannot be applied to scoring.***